

BUCKDEN PARISH COUNCIL

Parish Clerk: Georgina West, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Notice of meeting: Parish Council Meeting
Time: 7.30pm
Date: Tuesday 15th May 2018
Venue: Buckden Village Hall – Millard Suite

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including press).

Georgina West

Georgina West
Clerk to Buckden Parish Council
9th May 2018

AGENDA

(2018-19) 1	Election of Chairman 1.1 To elect a Chairman for 2018-2019 1.2 To receive Chairman's Declaration of Acceptance of Office
(2018-19) 2	Apologies To receive and accept apologies for absence.
(2018-19) 3	Election of Vice-Chairman To elect Vice-Chairman for 2018-2019
(2018-19) 4	Meetings 2018 – 2019 To agree dates of Parish Council meetings for the coming year. 12 th June 2018, 10 th July 2018, 11 th September 2018, 9 th October 2018, 13 th November 2018, 11 th December 2018, 8 th January 2019, 12 th February 2019, 12 th March 2019, 9 th April 2019 and 14 th May 2019 (AMPC). The date of the Annual Parish Assembly 2019 will be Tuesday 23 rd April 2019, 7pm in the Millard Suite.
(2018-19) 5	Application to join the Council To consider applications.
(2018-19) 6	Parish Council Committees 6.1 To elect members to committees for 2018 – 2019 and to elect Chairmen of each committee. 6.2 To discuss the possibility of a special Armistice commemoration and to consider forming a sub-committee to examine special 2018 Armistice Day arrangements. 6.3 To agree delegation of powers to Planning Committee.
(2018-19) 7	Parish Council Representatives on Outside Bodies To appoint Council representatives to outside bodies for 2018 – 2019.
(2018-19) 8	Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Public to raise any Buckden related items.
(2018-19) 9	Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda.
(2018-19) 10	Minutes 10.1 To agree and sign the minutes of the Parish Council meeting held on 10 th April 2018. 10.2 To resolve any actions arising from the minutes of the Parish Council meeting held on 10 th April
(2018-19) 11	County and District Councillor Reports. 11.1 To receive report from County Councillor.

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	11.2 To receive report from District Councillor.
(2018-19) 12	<p>Finance.</p> <p>12.1 To receive update as at 30th April 2018</p> <p>12.2 To agree payments for sanction as at 15th May.</p> <p>12.3 To agree the Internal Auditor for financial year 2018-19.</p> <p>12.4 To confirm the Proper Officer.</p> <p>12.5 To confirm the Responsible Finance Officer.</p> <p>12.6 To elect the Chair of the Finance Committee for 2018/19.</p> <p>12.7 To confirm signatories for banking purposes.</p> <p>12.8 To confirm the 2018/2020 Pay scales (please see attached).</p> <p>12.9 To discuss and agree a revised date for the next meeting of the finance monitoring committee.</p> <p>12.10 To confirm insurances and subscriptions for the year; to continue to use Came & Co, insurance brokers, and to continue subscriptions to CAPALC, Cambs ACRE, CPRE, SLCC, Hunts Forum, NALC, and Open Spaces Society.</p> <p>12.11 To confirm Inventory of village property.</p> <p>12.12 Cllr Mrs Shirley proposes that a gift should be purchased for John Chase for the assistance he has given on end of year accounts.</p>
(2018-19) 13	<p>To Consider Planning Committee Report</p> <p>13.1 To receive verbal report on Planning Committee meeting of 24th April 2018.</p> <p>13.2 To receive verbal report on Planning Committee meeting of 8th May 2018</p>
(2018-19) 14	<p>General Purposes Committee</p> <p>14.1 To receive verbal report from Cllr Mrs Millard.</p> <p>14.2. Cllr Mrs Millard would like to propose that BPC accept the quotation from Wicksteed Leisure of £479 excl VAT to mend the mechanism for the self-closing gate at the children's playground.</p>
(2018-19) 15	<p>Cemetery Committee</p> <p>15.1 To receive report from Cllr Mrs Shirley (please see attached).</p> <p>15.2 Cllr Mrs Shirley would like to propose that the area around the cremated remains in the cemetery should be gravelled.</p>
(2018-19) 16	<p>Highways and Road Safety Committee</p> <p>16.1 Following a complaint made at the April 2018 BPC meeting during Open Forum, HWRSWG are asked to look at signage on Silver Street indicating two-way traffic.</p> <p>16.2 From the April 2018 Open Forum: HWRSWG to look at the shrubbery at the top of Silver Street going onto the A1, where the shrubbery is encroaching on the cycleway making this a blind bend.</p> <p>16.3 Verbal update on SpeedWatch.</p> <p>16.4 A14 Legacy Fund Bid update.</p>
(2018-19) 17	<p>Rights of Way and Trees Committee</p> <p>Report from Cllr Ms Underwood (please see attached).</p>
(2018-19) 18	<p>Annual Plan for Buckden Parish Council</p> <p>To discuss and agree the Annual Plan</p>
(2018-19) 19	<p>To consider general correspondence received and any responses and actions.</p> <p>To note that the Parish Office will be closed Thursday 24th May and will re-open Monday 4th June.</p>