

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 9 July 2019 at the Buckden Village Hall at 7.30pm

Present:

Councillor: Cllr A Howell-Jones (Chairman)

Councillors: Cllrs S Ashwell, B Millard, C Underwood, P Steel, E Scott, A Burbidge, J Thelwall, K Render, O James, S Studd and A Jones

Clerk: Ms R Mimiene

HDC Cllr H Masson

CC Cllr P Downes

2 members of the public

MINUTES

(2019-20) 309	<p>Apologies for absence Cllrs M Hassall, C Gillam sent apologies for absence. Cllr Mark Williams had informed the PC that he is resigning from BPC. Cllr A Burbidge sent apologies for lateness. CCC Cllr PD sent apologies for lateness.</p>	
(2019-20) 310	<p>Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting. Statement on the need for speed watch in the village presented by a resident. Another resident in attendance expressed an interest in becoming a volunteer on the speed watch group and possibly becoming a co-ordinator. Cllr ES explained that finding a co-ordinator to support the speed watch team was very difficult. If the resident or anyone else is interested they should contact Cllr ES. It was agreed that an advert for volunteers should be placed in the Roundabout.</p>	ES
(2019-20) 311	<p>Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda. Cllrs CU and ES declared interest in Agenda Item 316.5 Payments for Sanction.</p>	
(2019-20) 312	<p>Minutes 312.1 To agree and sign the minutes of the Annual Parish Council meeting held on 11 June 2019. Proposal: Proposed by AHJ, seconded by CU, all in favour and it was RESOLVED that the Minutes are approved. Carried. 312.2 To resolve any actions arising from the minutes of the Parish Council meeting. <i>Note since meeting: Clerk was notified that Ouse Valley Way and local public rights of way network letters will be sent by CCC to parishes shortly.</i></p>	
(2019-20) 313	<p>County and District Councillor Reports. 313.1 To receive report from County Councillor PD – Report attached to the Minutes.</p>	

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	<p><i>Note: CCC Cllr PD sent apologies for lateness. Report under Minute No (2019-20) 321.</i></p> <p>313.2 To receive report from District Councillor HM – A verbal report presented.</p> <p><i>HDC Cllr HM left the meeting.</i></p>	
(2019-20) 314	<p>Councillor Email addresses</p> <p>314.1 To further consider Email addresses.</p> <p>Cllrs to let the Clerk know if they have any issues with setting up the PC email a/c. Cllr OJ can help.</p> <p>Mentors for new Cllrs to be nominated.</p> <p>Equipment & Data Questionnaire – reminder to be sent to all Cllrs.</p>	<p>OJ</p> <p>CU, AHJ Clerk</p>
(2019-20) 315	<p>Highways and Road safety Advisory Group, Cllr E Scott – this item was brought forward</p> <p>Report attached.</p> <p>315.1 Proposal:</p> <p>Cllr ES drafted and circulated the Local Highways Improvement grant application for Mill Road.</p> <p>The required amount is £9,000 and Highways AG propose that £4,000 should be the PC contribution. The contribution will be required for 2020/21, confirmed by Chair of Finance AG. Cllrs were invited to feedback any comments to Cllrs ES and AB. LHI Application submission deadline 4 Aug 19.</p> <p><i>Cllr AB joined the meeting.</i></p> <p>Cllr OJ will be co-ordinating the road surveys. He will send out further information to all Councillors.</p> <p>Check the Insurance cover re: Gritting to determine what policy BPC has.</p> <p><i>1 member of the public left the meeting.</i></p>	<p>PC ES</p> <p>OJ Clerk</p>
(2019-20) 316	<p>Climate Mitigation Advisory Group (Proposed)</p> <p>316.1 Proposal: To establish a Climate Mitigation Advisory Group.</p> <p>Proposal: Proposed by AHJ, seconded by SS, all in favour and it was RESOLVED that the Climate Mitigation AG is formed. Carried.</p> <p><i>1 member of the public left the meeting</i></p> <p>ToFR presented.</p> <p>316.2 Proposal that Buckden becomes an HDC pilot area for climate change initiatives.</p> <p>Cllr AJ presented a verbal report.</p> <p>The principle is to work with HDC in developing a Climate Change Green Agenda. Proposal to allow Cllr AJ to continue working with HDC.</p> <p>Proposal: Proposed by AHJ, seconded by AJ, all in favour and it was RESOLVED that PC give permission for Cllr AJ to continue working with HDC in developing Climate Change Green Agenda. Carried.</p> <p>316.3 Proposal to co-opt Mark Ward to this Advisory Group</p> <p>Proposal: Proposed by AHJ, seconded by AJ, all in favour and it was RESOLVED that Mark Ward is co-opted to Climate Change AG. Carried.</p> <p>It was suggested that representatives from various age groups should be co-opted onto the group. PC to advertise in Roundabout.</p> <p>316.4 Proposed Communication leaflet and actions attached.</p>	<p>AJ</p>

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<p>(2019-20) 317</p>	<p>Finance.</p> <p>317.1 Proposal: To Approve the Donations and Grants Policy and Procedures, attached <i>Cllr ES left the meeting</i> Proposal: Proposed by SA, seconded by PS, all in favour and it was RESOLVED that The Donations and Grants Policy is approved. Carried.</p> <p>317.2 Proposal: To approve arrangements for Parish Council payments for rooms at Buckden Village Hall, attached. Proposal: Proposed by SA, seconded by BM, all in favour and it was RESOLVED that arrangements approved. Carried.</p> <p>317.3 The next Finance Advisory Group meeting is Tuesday 23rd July, and that meeting is followed (with the same membership) by the Compliance Advisory Group meeting.</p> <p>317.4 Finance Report. Bank Reconciliation carried to 31 May 19. Balance per bank statements as at 31 May 19: Unity Trust Current Account 54,631.89 Bank of Scotland 17,668.50 NatWest Business Reserve & Current 80,624.25</p> <p>317.5 To Approve Payments for Sanction. July 2019 payments are £15,262.77. List of payments including confidential payments provided to PC prior to the meeting. PC noted and approved the additional Invoices and DD received after the Agenda was circulated. Proposal: Proposed by AHJ, seconded by SA, all in favour and it was RESOLVED that July payments are approved. Carried.</p> <p>Due to no PC meeting in August, it was agreed to approve in principle August Payments for Sanction. Payments will be prepared by Clerk and circulated to PC for authorisation. Proposal: Proposed by BM, seconded by CU, all in favour and it was RESOLVED that the August payments are approved in principle. Clerk to arrange the payments. Carried.</p>	
<p>(2019-20) 318</p>	<p>To Consider Planning Committee Report, Cllr S Ashwell Verbal update from the meeting. It was noted that Local Plan is now published.</p>	
<p>(2019-20) 319</p>	<p>To Consider Update from Large Planning Committee, Cllr A Howell-Jones Verbal update from 5 Jul 19 Meeting provided. <i>CC Cllr PD joined the meeting</i> It was reported that DMC meeting is on Mon 15 Jul 19, Cllr AHJ will be attending to present PC views and express objections to Lucks Lane development.</p> <p>CCC confirmed that Lucks Lane-Buckden TTRO work will be of four weeks duration. Lucks Lane will be closed from a point just south of Cranfield Way to its junction with Stirtloe Lane for about 12-14 weeks to allow construction of</p>	<p>AHJ</p>

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	<p>new site access, realignment and service connections/diversions at the same time as the sewer works are in progress. PC felt this is a slight improvement to the initially received plan.</p> <p>Roundabout issues – PC noted that they are not against the traffic lights but are against the traffic issues traffic lights will cause. Offord Crossing – barriers are down for longer time now. People are invited to send photos of any disruption while leaving/entering the village from either Offord direction or roundabout side. Please email photos to the clerk clerk@buckdenparishcouncil.org.uk</p>	
(2019-20) 320	<p>Compliance Advisory Group, Cllr Underwood Proposal: That Terms of Reference and details of Advisory groups, including the elected Chair, are not brought to full council but sent to the Clerk who will together with the Chair of the Compliance Advisory Group review and record details. Next meeting Tuesday 23rd July, following the Finance Advisory Group meeting. Cllr CU and Clerk will be working on Induction papers to new Cllrs and Annual Plan. Proposal: Proposed by CU, seconded by AHJ, all in favour and it was RESOLVED that Induction papers to new Cllrs and Annual Plan are approved. Carried.</p>	CU Clerk
(2019-20) 321	<p>General Purposes and Cemetery Advisory Group, Cllr B Millard Report attached. Cllr SS volunteered to draw the plan for the fencing required for the Cemetery. Cllr SA agreed to help.</p>	SS SA
(2019-20) 322	<p>CC Cllr PD presented the report, attached. Charging posts discussed, Cllr PD will liaise with Cllr AJ. It was noted that Cllr AHJ took over to chair A1 Safety Group from HDC Cllr HM. <i>CCC Cllr PD left the meeting</i></p>	PD AJ
(2019-20) 323	<p>Rights of Way and Trees Advisory Group, Cllr C Underwood Verbal update. Cllr Downes had advised that Parish Councils on the route of the Ouse Valley Way should have received a letter consulting on future maintenance arrangements. This had not yet been received. <i>Note since meeting: A letter from CCC now received.</i> Cllr CU met with Tarmac who own and are responsible for the management of the land behind Bishops Way. Tarmac will deal with the situation. RoW and Tree group will consider what if any proposals could be made in relation to this area.</p>	RoW and Tree AG
(2019-20) 324	<p>Allotments Advisory Group, Cllr C Underwood Report Attached. Proposal: that Steve McDonagh becomes a co-opted member of the Allotments Advisory Group. Proposal: Proposed by CU, seconded by SS, all in favour and it was RESOLVED that Steve McDonagh is co-opted to Allotments AG. Carried.</p>	

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	Summer Barbecue at the Allotment Gardens, Silver Street is on Sun 28 Jul 19 1pm to 4pm. Please follow the link: http://buckdenparishcouncil.org.uk/	
(2019-20) 325	The Buckden Cycle Route Advisory Group, Cllr A Burbidge Report attached. Cllr AB attended Grafham PC Meeting tonight where she presented the AG ideas. Route to Grafham Waters via Brampton Wood was discussed. A quiet lane to be designated, preferably before HE leave the site.	
(2019-20) 326	Update on Neighbourhood Plan, Cllr A Howell-Jones Report attached. Another Grant Funding of £4,300 approved. Timescales presented.	AHJ
(2019-20) 327	Meeting with Village Hall Trust, Cllr C Underwood Notes of May's Joint Parish Council Village Hall Trust meeting attached. Draft Heads of Agreement attached. Any comments/ feedback requested within a week.	
(2019-20) 328	Digital Communications Advisory Group, Cllr M Hassall No update. DC AG need to meet and discuss the PC website, research re: the cost of other providers to be discussed.	DC AG
(2019-20) 329	"Mens' Sheds", Cllr J Thelwall Explanatory email attached. Link to national organisation provided: https://menssheds.org.uk/ Proposal to have a joint group with Brampton Hub to investigate the viability of it. Cllr JT agreed to explore this matter further and report back for Sep PC.	JT
(2019-20) 330	To further consider Councillor Training, Cllr A. Howell-Jones Could not arrange training for all Cllrs over summer. It was agreed to arrange Councillor training in Autumn.	PC Clerk
2019-20) 331	Correspondence received Resignation received from Cllr M Williams. PC thanked Cllr MW for his contribution to the PC	Clerk
<u>EXCLUSION OF THE PUBLIC AND PRESS</u> That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.		
(2019-20) 332	Staffing Advisory Group Confidential update provided.	Staffing AG Clerk
(2019-20) 333	Date of the next meeting Tue 10 Sep 19 at 7.30pm at the Village Hall.	