

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

Minutes of the Buckden Parish Council Meeting held on 12 November 2019 at the Buckden Village Hall at 7.30pm

Present:

Councillor: Anne Howell-Jones, Chair

Councillors: Cllrs Caroline Underwood, Sue Ashwell, Betty Millard, Pauline Steel, Allan Jones, Elaine Scott, Amy Burbidge, Martin Hassall, John Thelwall, David Duncan and Stan Studd

Clerk: Ms R Mimiene

CC Cllr P Downes, HDC Cllr H Masson

1 member of the public

MINUTES

| | | |
|------------------|---|-------------------|
| (2019-20) 382 | Apologies for absence To receive and accept apologies for absence. Cllrs C Gillam and K Render sent apologies for absence. E Scott sent apologies for lateness. | |
| (2019-20) 383 | Open Forum – a maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting. None received. | |
| (2019-20) 384 | Declarations of Interest To receive declarations of disclosable pecuniary and other interests, and the nature of those interests relating to items on the agenda. 384.1 Cllr AB declared interest in Finance Item 389.4 Grant applications. | |
| (2019-20) 385 | To consider co-option to fill 1 Vacancy PC can now fill the vacancy by co-option. | |
| (2019-20) 386 | Minutes 386.1 To agree and sign the minutes of the Parish Council meeting held on 8 October 2019. Proposal: Proposed by SS, seconded by BM, all in favour and it was RESOLVED that the Minutes are approved. Carried. 386.2 To resolve any actions arising from the minutes of the Parish Council meeting. HDC Cllr HM is seeking further clarification from HDC re: CIL spending. Cllr AHJ will also approach HDC. CC Cllr PD reported that LHI are well behind with projects. CC Cllr PD chased CCC regarding the outcome of the LHI scheme where Buckden and Brampton Parish Councils contributed towards the scheme a year ago but there has been no feedback from CCC as yet. | HM AHJ |
| (2019-20) 387 | Chairman's update Report attached. | |

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

| | | |
|--|---|---------------------|
| | <p>Update on A1 Safety Advisory Group meeting and meeting with J Djanogly provided by Cllr AHJ. The first meeting is now set for the second week in Jan 2020. Proposal to the next meeting to co-opt Cllr M Hassall to the group.</p> <p>387.1 Proposal to co-opt Terry Hayward to the A1 Safety AG. Proposal: Proposed by AHJ, seconded by AB, all in favour and it was RESOLVED that Terry Hayward is co-opted to the A1 safety group. Carried.</p> | |
| <p>(2019-20) 388</p> | <p>County and District Councillor Reports.</p> <p>388.1 To receive report from County Councillor. Report presented, also a letter copied to CC Cllr PD from the Cabinet Office addressed to the Mayor of Cambs and Peterborough re: powers and functions currently dealt with by CCC, that could become the Mayor's responsibility. CC Cllr PD has met with people in charge of highway maintenance at the County Council and shared his concerns about faded line markings, dirty signs, etc. It became clear that they are short of money and staff and are having difficulty recruiting. The County Council are only able to do what is 'serious' in terms of road safety. Cllrs AB/ES will remind CC Highways of the specific issues in Buckden.</p> <p>388.2 To receive report from District Councillor: Report attached. <i>CC Cllr PD and HDC Cllr HM left the meeting.</i></p> | <p>AB/ES</p> |
| <p>(2019-20) 389</p> | <p>Finance</p> <p>Report attached, Cllr S Ashwell</p> <p>389.1 GRANT APPLICATIONS FOR MONEY FROM BPC IN 2020/21 TO BE CONSIDERED 2 applications with all the relevant paperwork completed had been received, to be paid early in Apr 2020. One from Buckden Scouts and another from the Village Hall Trust Proposal: The Council is asked to approve the payment of these grants. Proposal: Proposed by SA, seconded by CU, all in favour and it was RESOLVED that the payments of 2 grants are approved. Carried.</p> <p>389.2 TO NOTE GRANTS INVESTED FOR THE BENEFIT OF BUCKDEN PARISH RESIDENTS IN 2019/20. It was noted that in 2019/20 the Parish Council have worked hard and been effective in securing and using £31,000 of externally funded for the benefit of the Parish. These significantly enhanced the work of PC and benefitted the community. Cllr AB had put together a document listing the Grant funding sources it was strongly recommended everyone to look at this useful resource.</p> <p>389.3 MANAGING OUR RESERVES TO MEET LOCAL NEEDS & NATIONAL REQUIRMENTS Proposal: The Council is asked to approve retention of the 2020/21 income to build the General Reserves. <i>Cllr ES joined the meeting</i> Proposal: Proposed by SA, seconded by AHJ, all in favour and it was RESOLVED that the retention of the Income to build the General Reserves is approved. Carried.</p> <p>389.4 TO CONSIDER FINANCE ADVISORY GROUP RECOMMENDATION FOR BUDGET AND PRECEPT FOR YEAR 01 APRIL 2020 TO 31 MARCH 2021 Proposal: The Council is asked to approve the recommended budget for Buckden Parish Council for the financial year 2020/21.</p> <ul style="list-style-type: none"> • It is proposed to set the Precept for 2020/21 at £139,055. • This is a rise of 67pence per week per 'Band D-equivalent' household. • For comparison 2019/20: Budget £97,882 plus an overspend (anticipated) of about £3,000, plus Grants. | |

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

| | | |
|--|---|------------------------------------|
| | <ul style="list-style-type: none"> In addition, our 2019/20 General Reserves were only 41% of Precept whereas national standards for Councils our size expect General Reserves to be close to 100% of Precept. In four years the total Buckden Parish Council Reserves (cash in bank at year-end) have fallen by £66,000 (Earmarked plus General Reserves). <p>Cllr SA presented the Budget figures put together after the Finance meeting with all the Chairs of the Advisory Groups and Committees.</p> <p>Cllr AJ suggested that next year the Council should consider the cost benefit of changing all LED light at once.</p> <p>PC agreed:</p> <ul style="list-style-type: none"> Budget (Income and Expenditure Plans) <ul style="list-style-type: none"> These were signed off by full Council as per workbook recommended by Finance AG and circulated with the Agenda Precept £139,055 Anticipated annual cost for Band-D equivalent household £118.24 <ul style="list-style-type: none"> This calculated value is based on the number of Band D-equivalent households in the Parish - using the figure from last year of 1,176 (which was slightly higher than the year before) <p><u>Value of the Precept:</u> The Council agreed to set the Precept at the same value as the Total Gross Planned Expenditure of £139,055. This was because PC accepted the proposal to retain the income to build reserves and not take that off the Gross Planned Expenditure before the Precept was set.</p> <p>Proposal: Proposed by SA, seconded by BM, all in favour and it was RESOLVED that Budget and Precept of £139,055 are approved. Carried.</p> <p>389.5 Finance Report: Cashbook and Bank Reconciliation to 31 Oct 19 presented to PC. Noted.</p> <p>Unity Trust Current a/c balance as at 31 Oct 19 was £63,742.88.</p> <p>389.6 To Approve Payments for Sanction: Total pay of £9,524.15.</p> <p>Proposal: Proposed by AHJ, seconded by SA, all in favour and it was RESOLVED that the payments are approved. Carried.</p> | |
| | <i>The Agenda Item (2019-20)397 was brought forward</i> | |
| <p>(2019-20) 390</p> | <p>It was suggested to combine two working groups - Highways and Cycling into one group to be called the Highways and Sustainable Transport.</p> <p>Proposal: Proposed by ES, seconded by AB, all in favour and it was RESOLVED that these two working groups are combined into one. Approved. Carried.</p> | |
| | <p>The Buckden Cycle Route Advisory Group, Cllr A Burbidge Report attached.</p> <p>389.1 Cycle AG have drafted the FOI requests to Highways England, letter and map attached to the Agenda.</p> <p>Proposal: that the PC agree the letter to be sent to Highways England.</p> <p>Proposal: Proposed by AHJ, seconded by CU, all in favour and it was RESOLVED that the FOI request is approved and to be sent to HE. Carried.</p> <p>Cllr AB will submit the letter.</p> <p>PC thanked to the Volunteers team who helped with the clean-up at the top of Silver Str. Cllr AHJ will put a thank you message into the Roundabout.</p> | <p>AB</p> <p>AHJ</p> |
| | <i>Cllr AB left the meeting</i> | |

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

| | | |
|------------------|--|-------------------------------|
| (2019-20) 391 | <p>To Consider Planning Committee Report, Cllr S Ashwell Verbal update from the meeting.</p> | |
| (2019-20) 392 | <p>To Consider Update from Large Planning Committee, Cllr M Hassall Verbal update. It was noted that a further Mill Road objection was submitted. If the roundabout traffic is not resolved, HDC might need to look for the alternative sites. It was highlighted that Buckden School would not cope with the additional places if those two planning applications are to go ahead. Cllr MH is putting together a proposal for a low emission zone on the A1 as it passes Buckden. This will be discussed further.</p> <p>392.1 Update re: meeting with Lucks Lane site manager. BPC and Lucks Lane site manager now have regular monthly meetings which have proved to be productive. Stirtloe Lane issues were discussed. There were concerns expressed that the development started prior to the flood reports not being issued. This has been highlighted to the HDC Enforcement Team.</p> | MH |
| (2019-20) 393 | <p>Compliance Advisory Group, Cllr C Underwood Report attached. Proposed wording for the Standing Order for holding a ballot when more than one resident is applying to fill a Parish Council vacancy was accepted. Cllr CU will research the legislation when only one application received. The revised Financial Regulations were received from NALC and changes have now been implemented to BPC Financial Regulations. Noted. Clerk to amend ToR as Cycling and Highways Advisory Group will now be merged into one.</p> | CU Clerk |
| (2019-20) 394 | <p>General Purposes and Cemetery Advisory Group, Cllr B Millard Report attached. 394.1 Proposal: that Buckden Parish Council accept the new charges as attached for Buckden Cemetery as from the 1st January 2020. Proposal: Proposed by BM, seconded by SA, all in favour and it was RESOLVED that the new fees are approved. Carried. Churchyard tidy up of brambles: Cllr BM is chasing the Young Offenders Service to see when they hope to work on the clearance. There will be no charge to PC.</p> <p>394.2 Play area update and it was noted that there had been an increase in vandalism around the village. Notices advising the playground is covered by CCTV yet to be actioned. A message to be put in the Roundabout.</p> <p>394.3 To consider a "welcome pack" for people moving into the village. Cllr BM has a copy of the previous 'welcome pack' which now needs updating. Cllr BM will liaise with Cllr CU on the production of the pack. It was suggested that the developer might contribute towards the cost.</p> | BM AHJ BM CU |
| (2019-20) 395 | <p>Highways and Road Safety Advisory Group, Cllr E Scott Report attached. 395.1 Update on Pavements Survey. A number of areas of concern identified during a walk round the village by Cllrs SS and CG. Cllr ES will collate all feedback and share the document with PC and County Council. It was agreed to postpone further village tidy ups until next year. The Green Memorial will be cleared prior to VE day next year.</p> | ES ES |

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

| | | |
|------------------|--|-------------------|
| | Church End residents including Cllr ES suffer from the flooding. The issue was repeatedly reported to CC Highways. Repairs of the collapsed drains been delayed by CCC. Cllr ES will circulate photos of the areas. | |
| (2019-20) 396 | <p>Rights of Way and Trees Advisory Group, Cllr C Underwood Report attached.</p> <p>Round about Buckden All the leaflets are now on the website for the Round-about- Buckden Walk. They are under a separate tab http://www.buckdenparishcouncil.org.uk/Round-About-Buckden.html</p> <p>Cllr CU will attend the Great Ouse Valley Trust meeting to be held on 30 November to find out how the scheme for maintaining the path is actually going to be implemented. When a Parish Councillor was carrying out a review of green spaces in the village it was brought to his attention that the owner of one house in the corner of Bishops Way has fenced off the land between the end of Bishops Way and the land owned by Tarmac which is designated a County Wildlife Site. The issue has been raised with Tarmac.</p> | CU CU |
| (2019-20) 397 | <p>Allotments Advisory Group, Cllr S Studd Verbal update.</p> <p>397.1 It was noted that a donation of £500 towards the purchase and installation of a Notice Board for the Allotments had been received from Nisa. The PC thanked them for this. Cllr AHJ will formally thank them in the PC report in the Roundabout.</p> | AHJ |
| (2019-20) 398 | <p>Update on Neighbourhood Plan, Cllr A Howell-Jones Verbal update.</p> <p>Document is finished except for the Green Space section, maps have been produced showing the designated areas.</p> <p>6 weeks' formal consultation starts 25 Nov 19 and concludes 6 Jan 20. The plan will then go to the planning inspector and after that to referendum.</p> <p>Cllrs are asked to read the document and feedback.</p> | All |
| (2019-20) 399 | <p>Meeting with Village Hall Trust, Cllr C Underwood Quiz night update.</p> <p>Event is planned for Fri 6 Dec 19. Teams to be set up from 2 to 8 people in a team. Cllr CU will circulate the notes from the last meeting.</p> | All CU |
| (2019-20) 400 | <p>Digital Communications Advisory Group, Cllr M Hassall Report attached.</p> <p>400.1 Website. The Advisory Group will look at the options for the website. A report on requirements for a PC website is to be issued by the AG. Aim to finalise options for consideration by PC in Feb 2020.</p> | Digital Com AG |
| (2019-20) 401 | <p>Climate Change Mitigation Advisory Group, Cllr A Jones Report attached.</p> <p>401.1 Proposal to approve the plans for the 'What on Earth Can Buckden Do?' event. Family Event/Workshop-Exhibition on Climate Change at VH on 11 Jan 19. Will have a PC stand there – questionnaire for the houses. Setting targets for lowering the carbon emissions. What the carbon footprint for Buckden is.</p> <p>Proposal: Proposed by AJ, seconded by AHJ, all in favour and it was RESOLVED that the plans for the event approved. Carried.</p> | AJ |

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

| | | |
|--------------------------|---|----------------------|
| | <p>A leaflet drop to all households in the village promoting the event will be arranged. Details will be provided for Dec meeting. Advisory group members agreed to seek local businesses to sponsor the leaflets and noted that there will be no expenses from BPC side. Speakers still to be confirmed.</p> <p>401.2 National Community Energy campaign Proposal to approve the completion of the model resolution as outlined by Power for the People (Please see Appendix 2 in the report). Proposal: Proposed by AJ, seconded by CU, all in favour and it was RESOLVED that the National Community Energy campaign proposal was acknowledged and recognised. Carried. The benefits would be mainly reducing CO2 emissions. Cllr AJ will write to the organisers of the campaign for the Bill, Power for People, info@powerforpeople.org.uk</p> <p>401.3 Electric Vehicle charging points Proposal to approve the first step of submitting (without obligation) to OLEV via Cambridgeshire County Council the principle of adopting Electric Vehicle charge points to Buckden. Asking to approve the first step of adopting the charge points. No obligation to PC as yet. Proposal: Proposed by AJ, seconded by AHJ, all in favour and it was RESOLVED that that the first step is approved. Carried. It was proposed to get a group of Cllrs together to analyse the information with Cllr AJ leading the group. It was agreed to include this information at the event in Jan. Charging points for the electric vehicles were included in the Nov 2019.</p> <p>401.4 Membership of the group Proposal to delegate authority to the Climate Change Mitigation AG to co-opt Chris Wright to the group. Proposal: Proposed by AHJ, seconded by SS, all in favour and it was RESOLVED that the membership is approved. Carried. It was agreed that at the next meeting the Climate Change item would be earlier on the Agenda.</p> | |
| <p>(2019-20) 402</p> | <p>To further consider Councillor Training, Clerk, update Update. <u>Councillor Training Saturday, 23rd November 2019</u> Arrive 9am for 9.30am start, Finish 4pm at The Millennium Pavilion, The Trundle, Somersham, PE28 3JS Cost: £75 Member Councils. More than two delegates from one council £50 each. <i>Note since meeting: Cllr DD will be attending this training.</i></p> | <p>DD</p> |
| <p>(2019-20) 403</p> | <p>Correspondence received 403.1 Operation London Bridge –Any suggestions to be sent to Cllr AHJ. 403.2 Ageing Well in Rural Britain. PC were approached by Cambridge Medical School to participate in this study. PC agreed to support this. Proposal: PC to support Ageing Well in Rural Britain Study Proposed by AHJ, seconded by MH, all in favour and it was RESOLVED that Buckden PC will support the request. Carried.</p> | <p>All & AHJ</p> |

BUCKDEN PARISH COUNCIL

Parish Clerk: Ramune Mimiene, Buckden Village Hall Burberry Road Buckden PE19 5UY. Tel; 01480 819407

| | | |
|--------------------------|---|--------------|
| (2019-20) 404 | Christmas lights, Cllr B Millard Cllr BM, Clerk and ground staff met with contractor at the end of Oct. Slight problem with the pole on the Green which it is believed has been resolved. Clerk to confirm outcome. | Clerk |
| (2019-20) 405 | Communication, Cllr A Howell-Jones 405.1 Proposal to add Communication to the Agenda as a standing item. Agreed. | |
| (2019-20) 406 | Date of the next meeting Tue 10 Dec at 7.30pm at the Village Hall. | |

Meeting finished 9.48pm

Signature

Date.....