

# BUCKDEN PARISH COUNCIL

## Minutes of the Buckden Parish Council Meeting held on 10<sup>th</sup> October 2017 at the Buckden Village Hall at 7.30pm

Present:

Councillor Carter (Chairman)

Councillors: Bennett, Hayward, Mrs Howell-Jones, Hunstone, Mrs Millard, Moore, Pye, Sreaton, Mrs Shirley, Mrs Burbidge, Mrs Underwood, MacAndrew

County Councillor Downes, and Mrs G West (Parish Clerk)

(2017-18) 57	<b>Apologies</b> Apologies were received from Cllrs Emeleus & Day	
(2017-18) 58	<b>Open Forum</b> Nothing raised.	
(2017-18) 59	<b>Declarations of Interest.</b> There were none	
(2017-18) 60	<p><b>Minutes</b></p> <p>60.1 The minutes of the Parish Council meeting held on 12<sup>th</sup> September 2017 will be agreed once the following have been included:</p> <ul style="list-style-type: none"> <li>• Report from District Cllr Hayward</li> <li>• Clerk to liaise with RFO regarding amendment to signatories on all bank accounts</li> <li>• An article regarding the allotments will be included in the November edition of The Roundabout</li> </ul> <p>60.2 Resolution of action from September meeting: ownership of land at rear of Manor Close. Cllr Carter has spoken with previous Clerk (J Chase) who confirmed that an email requesting clarification was sent in the summer. Clerk to check for any response received, and if none found resend the email.</p>	<p>Clerk/RFO FS</p> <p>Clerk</p>
(2017-18) 61	<p><b>County and District Councillor Reports</b></p> <p>61.1 County Cllr Downes had circulated a report before the meeting. County Cllr Downes reiterated that there is a vacancy for a Governor at Buckden Primary Academy.</p> <p>61.2 District Cllr Hayward, having circulated a report before the meeting, discussed various points.</p> <ul style="list-style-type: none"> <li>• A report is due by the end of the year for public consultation regarding a bypass for Buckden, Diddington, Southoe, with another option being a relief road for Southoe.</li> <li>• District Cllr Hayward reported that he is arranging a meeting with Highways England &amp; Kier (the new contractors).</li> </ul> <p>Cllr Bennett reported that once the outcome is known he would take this to the Buckden Transport Working Group.</p> <p>61.2(a) It was requested that the Clerk ask for the planning application for Paxton Pits and to ensure that HDC are aware that this Parish Council is 'Buckden &amp; Diddington'.</p> <p>61.2(b) District Cllr Hayward would like it recorded that it is unfair to ask parish councils to submit precept requests before they have sight of HDC plans. District Cllr Hayward to look into this further.</p>	<p>TH</p> <p>IB</p> <p>Clerk</p> <p>TH</p>

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<p>(2017-18) 62</p>	<p><b>Finance</b> 62.1 The meeting was given the update to 30<sup>th</sup> September 2017 62.2 Payments for sanction as at 10<sup>th</sup> October 2017 were proposed by Cllr Hunstone, seconded by Cllr Bennett and agreed by all.</p>	
<p>63</p>	<p><b>Planning Committee</b> 63.1 Cllr MacAndrew reported from the Planning Committee meeting of 26<sup>th</sup> September 2017 where planning application 17/01892/TREE was approved. It is noted that future tree applications will be forwarded to the Tree Warden (BM) who will liaise with the Tree Officer at HDC and subsequently report back to the Clerk at BPC. Cllr MacAndrew to liaise with the BM in the first instance to advise him of this. 63.2 Cllr MacAndrew reported that BPC did make input to HDC's Local Plan 2036 where appropriate. 63.3 The Housing and Employment Land Availability Assessment (HELAA) will be discussed at the next Planning Committee meeting on 24<sup>th</sup> October 2017. Cllr Carter invited Cllrs to make their comments to Cllr MacAndrew ahead of the Planning Committee meeting. 63.4 Cllr Screamon informed the Council that there will be a A14 archaeology day in the near future.</p>	<p>AM  All</p>
<p>64</p>	<p><b>General Purposes</b> 64.1 Cllr Mrs Millard presented her report and discussed quotes received for maintenance of the children's playground. Cllr Mrs Millard proposed that she seeks quotes for full replacement of the surfacing, seconded by Cllr Burbidge and agreed by all. Cllr Mrs Millard proposed that the General Purposes Working Group have permission to proceed with works, seconded by Cllr Screamon and agreed by all. 64.2 Cllr Mrs Millard outlined plans to date for the BT Kiosk (to house a defibrillator) on the High Street. The General Purposes Working Group has been tasked with formulating a plan of how they want the BT Kiosk to look overall &amp; to consider risk analysis of the area. Quotes for refurbishing the BT kiosk to include an estimation of handymen time and associated costings.</p>	<p>BM  BM/Clerk</p>

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65	<p><b>Highways and Road Safety Working Group</b></p> <p>65.1 Cllr Screamon reported that the LHI bid has been submitted and incorporated Cllr comments. Cllr Screamon outlined works being undertaken by the Speedwatch Team: the Team will be on the Perry Road on 12<sup>th</sup> October after which a Speedwatch kit will be handed over for future use. Cllr Mrs Howell-Jones will co-ordinate training for volunteers. Cllr Mrs Burbidge reported that County Cllr Downes has offered his support regarding LHI matters.</p> <p>65.1(a) A letter of concern from a parishioner was outlined by the Chairman. Clerk to respond to parishioner.</p> <p>65.2 Cllr Screamon gave a thorough report regarding the Perry Road calming measures, with full discussion given to the merits of a number of measures after considerable discussion with the Projects Officer. Cllr Screamon has been asked to investigate roundels.</p> <p>Cllr Mrs Howell-Jones asked that BPC feedback to Perry Road residents. Cllr Carter to undertake this.</p> <p>Cllr Hayward re-enforced that CCC are responsible for road signs.</p> <p>Cllr Carter asked for the HRSWG to agree on submission required to be sent to CCC and to report back to BPC.</p> <p>Road safety on Perry Road to be subject of further investigation.</p>	<p>AH-J</p> <p>Clerk</p> <p>RS</p> <p>IDC</p> <p>HRSWG</p>
66	<p><b>Rights of Way and Trees Working Group</b></p> <p>66.1 Cllr Mrs Underwood had submitted a report before the meeting &amp; explained that quotes had been received for various tree works but that they did not correlate with previous minutes. Permission was given to seek new and relevant quotes and confirmation to be sought from either the Clerk or Cllr Hunstone.</p> <p>Cllr Mrs Underwood has been tasked with looking at the budget for future tree works in preparation for the budget meeting.</p> <p>66.2 Cllr Mrs Underwood informed Council that she has submitted an Expression of Interest to the A14 Community Fund.</p> <p>Cllr Mrs Shirley expressed her opinion that it would be beneficial to have a A14 Working Group and Working Groups for other funding in the future. Cllr Carter agreed that better monitoring is needed.</p> <p>Cllr Hayward expressed that it may be difficult to manage many Working Groups. Cllr Moore asked that BPC look at the work of Working Groups. Cllr Hayward suggested that the Finance Working Group formulate a list of funding groups and views. Cllr Carter asked that Standing Orders and Working Groups be put forward as an item for the November meeting.</p> <p>Cllr Hunstone suggested that BPC centralise record keeping of financial application</p> <p>66.3 Cllr Moore expressed his concern regarding the new historic maps. Cllr Hayward suggested that the matter returns to the Working Group for clarification. Agreed by Cllr Carter.</p>	<p>Clerk/GH</p> <p>CU</p> <p>GH/Clerk</p> <p>Clerk</p> <p>GH/Clerk</p> <p>RWTWG</p>
67	<p><b>Allotment Working Group</b></p> <p>67.1 In the absence of Cllrs Day &amp; Emeleus Cllr Mrs Shirley proposed to accept the new handbook 'You and your allotment'. Seconded by Cllr Mrs Underwood and agreed by all.</p> <p>67.2 In the absence of Cllrs Day &amp; Emeleus Cllr Mrs Shirley proposed to agree the conversion and letting of plots 14 &amp; 15 as half plots, to be called 'starter plots'. Seconded by Cllr Bennett and agree by all.</p> <p>67.3 In the absence of Cllrs Day &amp; Emeleus Cllr Mrs Shirley proposed to agree the conversion of plot 17 as a communal area as outlined at the September meeting. Seconded by Cllr Mrs Millard and agreed by all.</p> <p>67.4 In the absence of Cllrs Day and Emeleus it was agreed that the Allotment Working Group to put quotes for conversion of plots 14, 15 &amp; 17 to full Council in November.</p>	<p>FD/PE</p>

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68	<b>Cemetery Working Group</b> 68.1 Cllr Mrs Shirley gave the Cemetery Working Group Report. 68.2(a) Cllr Mrs Shirley proposed that the Parish Council will not allow any more burial or ashes plots to be pre-sold until the new cemetery area is available and that the Clerk will maintain a list of applications made in the meantime. Seconded by Cllr Mrs Millard and agreed by all 68.2(b) Cllr Mrs Shirley proposed that works be undertaken to make good the footpath from Lucks Lane going past the horse chestnut tree and to install a ramp and handrails as appropriate. Seconded by Cllr Mrs Howell-Jones and agreed by all. Furthermore, Cllr Mrs Shirley informed Council that she will be looking at cemetery regulations in preparation for the November BPC meeting.	Clerk  FS
69	<b>To consider general correspondence received and any responses and actions</b> 69.1 It was agreed that the Clerk will be the Data Protection Officer.	
70	<b>Staffing matters</b> Training, attendance at meeting and events and additional work was noted.	

Signed .....

Date.....