

BUCKDEN PARISH COUNCIL

Minutes of the Buckden Parish Council Meeting held on 9th October 2018 at the Buckden Village Hall at 7.30pm

Present:

Councillor Cllr Hayward (Chairman)

Councillors: Cllrs Masson, Moore, Hassall, Ward, Mrs Howell-Jones, Mrs Shirley, Mrs Millard, Ms Ashwell, Mrs Burbidge, Ms Render, Mrs Underwood

County Councillor Downes, and 2 members of the public

(2018-19) 95	<p>Apologies Apologies were received from Councillors Scott and Emeleus</p>	
(2018-19) 96	<p>Open Forum There were no written requests to speak but the Chairman allowed a resident to ask a question about the condition of the pavements in the High Street. The Chairman explained that pavements were the responsibility of the County Council and agreed to write to the County Councillor to express the concerns.</p>	Clerk/Chairman
(2018-19) 97	<p>Declarations of Interest There were none.</p>	
(2018-19) 98	<p>Minutes 79.1 The Minutes of the Parish Council meeting held on 11th September 2018 were agreed with the following amendment and signed after the following amendment was agreed: Item 93. 'The Council formally resolved to exclude the public from Item 93 on the Agenda on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.' 79.2 Matters raised in the Minutes were dealt with by the Advisory Groups and reported in their respective reports.</p>	
(2018-19) 99	<p>County and District Councillor Reports 99.1 See attached report from County Councillor Downes. In his verbal summary of his report Cllr Downes emphasised the current financial problems experienced by all County Councils including Cambridgeshire. He reported that the leader of the County Council had expressed the view that the County Council could well be in a different format in two years' time. 99.2 See attached report from District Councillor Masson. In addition to his written report Cllr Masson reported that he had had meetings to discuss the possible funding for affordable houses on land not included in the HDC Local Plan. The Chairman expressed concern and Cllr Masson promised to ensure that the Parish Council was kept informed.</p>	Cllr Masson
(2018-19) 100	<p>Chairman's Report 100.1 See attached report on the Chairman's attendance at the Public Examination of HDC Draft Local Plan. In addition to his written report he reported that both he and the Chairman of The Offords had written to Network Rail expressing their concern that Network Rail has written to HDC saying that they could see no problems with the proposed housing development on Mill Road..</p>	

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(2018-19) 101	<p>Finance Advisory Group</p> <p>101.1 Financial updates were not available but will be forwarded to Councillors later.</p> <p>101.2 Payments for Sanction were proposed by Cllr Ashwell and seconded by Cllr Shirley and unanimously approved.</p> <p>101.3 The Council were asked to approve the outsourcing of payroll for Buckden Parish Council employees with effect from 1st November 2018 to Cambridgeshire ACRE. The cost for the outsourcing would be approximately £500 in 2018/19 and £600 pa in 2019/20. This would:</p> <ul style="list-style-type: none"> • Provide resilience in the pay system i.e. so that it does not depend on one person (the clerk) being available to process the payments. • Improve transparency in the payroll process through use of a third party and ensure that the potential risk of errors in HMRC or pension payments is not borne exclusively by Buckden Parish Council. <p>Proposed by Cllr Ashwell, Seconded by Cllr Hayward and passed unanimously</p> <p>101.4 Chairmen of Advisory Groups were requested to let the Finance Officer have as much information as possible for their proposed expenditure for the next 2-3 years so that the Precept for 2019/2020 and future expenditure can be agreed.</p> <p>101.5 There was general discussion about the importance of ensuring that the budget should realistically reflect the possible future impact of cuts at County and District level. The Chairman explained that Town and Parish Councils always faced the problem of presenting their Precept requirements before they had an understanding of possible cuts by County and District Councils. Cllr Masson agreed to ask HDC whether it would be possible to delay the submission of Precept requirements until the new year.</p>	<p>Cllr Ashwell</p> <p>Cllr Masson</p>
(2018-19) 102	<p>Planning Committee</p> <p>There had been no planning meeting.</p>	
(2018-19) 103	<p>Compliance Advisory Group</p> <p>The next meeting would be on the 23 October 2018</p>	
(2018-19) 104	<p>General Purposes Advisory Group</p> <p>There had been no meeting but Cllr Mrs Millard gave a verbal update. The case of the defibrillator outside the village hall had been damaged and the cost of repair/replacement was being sought. The defibrillator itself was now in the Parish Office.</p>	
(2018/19) 105	<p>Cemetery Advisory Group</p> <p>Report attached</p>	
(2018-19) 106	<p>Highways and Road Safety Advisory Group</p> <p>No report</p>	

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(2018-19) 107	<p>Rights of Way and Trees Advisory Group. 107.1 Report attached. The tree T042 referred to under Further Actions is not the responsibility of the Parish Council and will be referred to the Village Hall Trust who are responsible. 107.2 Cllr Underwood seconded by the Chairman recommended that work identified in the Consultants survey should be carried out according to the proposed timescales. This was agreed unanimously.</p>	Cllr Underwood/Clerk
(2018-19) 108	<p>Allotments Advisory Group 108.1 It was proposed by Cllr Ashwell and seconded by Cllr Shirley that letters should be signed by the Chairman and sent to six allotment holders requesting them to tidy their allotments or risk losing them.</p>	Chairman/clerk
(2018-19) 109	<p>The Buckden Cycle Route Advisory Group It was proposed by Cllr Burbidge and seconded by Cllr Howell-Jones that an Request was sought to give an Expression of Interest to the A14 Legacy Fund for any possible funding for a cycle route in and around Buckden be submitted. This was agreed unanimously.</p>	Cllr Burbidge/Clerk
(2018-19) 110	<p>Neighbourhood Plan Advisory Group 101.1 The final draft of the questionnaire had been circulated and Councillors were requested to let the Advisory Group have any comments as soon as possible. It was requested by Cllr Howell-Jones and seconded by the Chairman that the Advisory Group be authorised to make any minor changes they felt necessary, It was anticipated the Questionnaire would be On-Line in approx one week.</p>	Cllr Howell-Jones
(2018-19) 111	<p>Transport Advisory Group No report</p>	
(2018-19) 112	<p>Staffing Advisory Group 112.1 The clerk's last day would be the 10th October and Ramune Mimiene would start work on the 15th October. 112.2 The clerk would have formal hours for consultation by the public and this would be displayed on the door of the office, in the Roundabout and on Council notice boards.</p>	
(2018-19) 113	<p>Co-Option of new Councillors The Council formally resolved to exclude the public from Item 113 on the Agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. 113.1 There had been two applications for the one vacancy on the Parish Council and after a secret ballot Pauline Steel was elected to join the Council.</p>	Chairman/Clerk

The meeting closed at 9.00 p.m.

Signed

Date.....