

# BUCKDEN PARISH COUNCIL

Minutes of the Buckden Parish Council Meeting held on 12<sup>th</sup> September 2017 at the Buckden Village Hall at 7.30pm

Present:

Councillor Carter (Chairman)

Councillors: Bennett, Day, Emeleus, Hayward, Mrs Howell-Jones, Hunstone, Mrs Millard, Moore, Pye, Sreaton, Mrs Shirley

County Councillor Downes, and Mrs G West (Parish Clerk)

(2017-18) 42	<b>Apologies</b> Apologies were received from Cllr Mrs Burbidge, Cllr MacAndrew and Cllr Mrs Underwood	
(2017-18) 43	<b>Open Forum</b> Nothing raised.	
(2017-18) 44	<b>Declarations of Interest.</b> There were none	
(2017-18) 45	<b>Minutes</b> 45.1 The minutes of the Parish Council meeting held on 11 <sup>th</sup> July 2017 were agreed and signed. 45.2 Resolution of action from previous meeting: ownership of land at rear of Manor Close. Cllr Carter will speak with previous Clerk (J Chase) for clarification.	IDC
(2017-18) 46	<b>County and District Councillor Reports</b> 46.1 County Cllr Downes had circulated a report before the meeting (see attached). County Cllr Downes discussed at some length the increase in councillor remuneration with the rationale behind the increase in that Cambridgeshire County Councillors are less remunerated than other Councils.  46.2 District Cllr Hayward reported that a new CCC PROW Officer, Zaria Bettles, has been appointed. Cllr Hunstone asked about the poor state of the Ouse Valley Way as it is very overgrown. District Cllr Hayward stated that he had already reported the condition of the OVW to CCC and was hopeful that in the light of the recent appointment of a new PROW Officer that this would be looked into. In addition, District Cllr Hayward reported on the following: a. CCC Area Champions b. Cambridgeshire and Peterborough CA Overview and Scrutiny responsibilities and actions. c. On-going discussions on future of A1 and results of average speed camera reports for last 6 months d. Need for white lines in High Street and on A1 roundabout. e. Tree Warden Co-ordinator- loss of post. f. The setting up of an HDC WG to look at HDC Tree Strategy. g. Problems with fences in the village h. Development of Paxton Pits. i. Report on HDC Corporate Governance training and relevance of OOHLISA principles to Parish Councils.	

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<p>(2017-18) 47</p>	<p><b>Finance</b></p> <p>47.1 The meeting was given the update to 31<sup>st</sup> August 2017.</p> <p>47.2 Payments for sanction for August 2017 were proposed by Cllr Hunstone, seconded by Cllr Mrs Shirley and approved by all.</p> <p>47.3 Payments for sanction for September 2017 were proposed by Cllr Hunstone, seconded by Cllr Mrs Millard and approved by all.</p> <p>47.4 The contribution of £613.11 from CCC towards the cost of village grass cutting was duly noted.</p> <p>47.5. Cllr Hunstone proposed the change of signatory from J Chase (previous Clerk) to G West (current Clerk) on all bank accounts. Seconded by Cllr Hayward and agreed by all.</p> <p>47.6 Cllr Hunstone proposed that in line with SLCC recommendations that the mileage allowance for staff and members of Buckden Parish Council be increased from 40p per mile to 45p per mile. Seconded by Cllr Sreaton and agreed by all.</p> <p>47.7 Cllr Hunstone outlined the finance arrangements following the retirement of the previous Clerk. Cllr Hunstone will be the named Responsible Finance Officer until such time it is felt that the new Clerk has sufficient experience to become the named Responsible Finance Officer. The Buckden Parish Council Financial Regulations were distributed.</p>	<p>Clerk/RFO</p>
<p>(2017-18) 48</p>	<p><b>Planning Committee</b></p> <p>48.1 Cllr Mrs Shirley gave a verbal report on the Planning Committee meeting of 12<sup>th</sup> September when the planning applications for 13 St Hughs Road, 2 Park Road, 23 Glebe Lane and 6 Lucks Lane were approved.</p> <p>48.2 It was agreed unanimously to defer the report on Councils response to HDC's Local Plan 2036 until the Parish Council meeting in October.</p> <p>48.3 Feedback on Lucks Lane Planning Inquiry decision – no update, plan will proceed.</p>	<p>AM</p>
<p>(2017-18) 49</p>	<p><b>General Purposes Working Group.</b></p> <p>49.1 Cllr Mrs Millard discussed the General Purposes report and informed Council that there would be a meeting of the General Purposes Working Group on 19<sup>th</sup> September to take a closer look at all quotes for working on the children's playground. Cllr Mrs Millard asked Council for contacts for refurbishment of the BT kiosk (for defibrillator use); Cllrs Hayward and Carter offered to make contact with other councils.</p>	<p>TH IDC</p>

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<p>(2017-18) 50</p>	<p><b>Highways and Road Safety Working Group</b> 50.1 Cllr Screamton presented the Highways &amp; Road Safety Working Group report of 6<sup>th</sup> September. Cllr Screamton informed Council that there is Speed Watch training available on 14<sup>th</sup> October, 11<sup>th</sup> November and 9<sup>th</sup> December, 10am – 12 noon, at Cambourne Police Station. Cllr Mrs Shirley brought to Councils attention parking difficulties around the vicinity of the village hall when large events are taking place. The Highways &amp; Road Safety Working Group will look into this further.</p> <p>50.2 Cllr Screamton gave a very comprehensive report on an LHI proposal to introduce a zebra crossing to improve road safety between Church Street/Mill Lane and Hunts End. Advice to be sought from CCC regarding positioning of a zebra crossing. Cllr Screamton proposed that Buckden Parish Council agree to submit an application for a zebra crossing. Seconded by Cllr Hayward and agreed by all.</p> <p>50.3 Perry Road traffic calming measures: it was agreed to defer this item to the BPC October meeting.</p>	<p>RS</p>
<p>(2017-18) 51</p>	<p><b>Rights of Way and Trees Working Group</b> 51.1 Verbal report from meeting of 8<sup>th</sup> September: Cllr Moore asked that this be deferred until the BPC October meeting in light of key Cllrs absence.</p>	
<p>(2017-18) 52</p>	<p><b>Allotment Working Group</b> 52.1 Cllr Emeleus gave a verbal report from the August meeting. The Working Group would like to trial halving two allotments thus giving residents the opportunity to work a smaller plot. As part of the re-energising the allotments programme the Working Group would like to consider turning one of the plots over to a children's area, with hard standing and a bbq area. This would be for a trial period and could if necessary be easily returned to original conditions. Cllr Emeleus reported a good turnout at the annual bbq with some 26 people in attendance.</p> <p>52.2 Cllr Hayward presented the best kept allotment prizes at the annual Buckden Gardener's Association Show on 9<sup>th</sup> September. 1<sup>st</sup> prize was awarded to Jozef Slezak, 2<sup>nd</sup> prize was awarded to Grenville Gutteridge and 3<sup>rd</sup> prize was awarded to Matthew Richardson.</p> <p>52.3 Cllr Emeleus reported that there are currently four vacant plots.</p> <p>52.4 Cllr Emeleus reported that the Working Group would like to allow on a discretionary basis people who live outside the village, but do have connections within the village, to have a plot. Cllr Carter asked Cllr Mrs Shirley for an article regarding vacant plots to be included in the Roundabout.</p>	<p>FS</p>
<p>(2017-18) 53</p>	<p><b>Cemetery Working Group</b> 53.1 Cllr Mrs Howell-Jones informed Council that she is working on a plan for working in the absence of the Clerk.</p>	<p>AH-J</p>
<p>(2017-8) 54</p>	<p><b>Buckden to Grafham Cycle Path Working Group</b> 54.1 Cllr Emeleus presented the report of the Working Group meeting from the September meeting. It was agreed that enhanced links to Grafham could enhance tourism within Buckden,</p>	

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<p>(2017-18) 55</p>	<p><b>To consider general correspondence received and any responses and actions.</b> 55.1 Complaint regarding HDC grass cutting; covered earlier in the meeting (46.2)</p> <p>55.2 Cllr Hayward suggested that the Parish Council should set targets to be achieved during the current FY. The Chairman agreed that this matter would be on the agenda for the October meeting. Cllr Hayward pointed out that the current standing orders made no allowance for the use of Working Groups; the Chairman agreed to hold this matter over to the next meeting. Cllr Hayward asked for a member of Council to attend the Huntingdonshire Town &amp; Parish Conference at Burgess Hall, St Ives, on Monday 9<sup>th</sup> October.</p> <p>55.3 Cllr Mrs Shirley informed Council that she would be submitting an article to the Roundabout clarifying the dog control orders.</p>	<p>FS</p>
<p>(2017-18) 56</p>	<p><b>Items for report only</b> 56.1 Cllr Mrs Shirley confirmed arrangements for John Chase's retirement party on Tuesday 26<sup>th</sup> September.</p>	

Signed .....

Date.....